

Wadham School

Home-School Communication Information Booklet

School Year 2025/26



Dear Parents / Carers,

Welcome to the Home – School Communication booklet that will help you navigate our communication with you and how you can get in touch with us.

It was lovely to see so many of you at our Key Stage 4 Information Evening and we are looking forward to welcoming you to our Key Stage 3 Evening on the 13th November.

Year 7 will have a one-to-one meeting with their child’s Tutor and Years 8 and 9 will have opportunities to discuss items with Tutors and understand a little more about the Wadham journey for their child this academic year. This evening is one of our events that we can discuss your child’s progress directly with you. It is important that these meetings are positive and supportive to ensure all investors come away with key information to help all students reach their full potential.

Please see the table below for details of the other ONLINE Parents Consultation Evenings that are in the school calendar for you to continue these discussions. As these are about each student, we feel it is extremely valuable for them to attend with you, enabling them to ask questions to help them understand the next steps required to be successful.

Booking information will be sent out 2 weeks prior to the event and will be via SchoolCloud.

Year	Parents Consultation Evening
7	Thursday 14 th May 2026
8	Thursday 11 th June 2026
9	Thursday 4 th December 2025 Options Evening Thursday 26 th March 2026
10	KS 4 Information Evening Thursday 11 th September 2025 Thursday 12 th March 2026
11	KS 4 Information Evening Thursday 11 th September 2025 Year 11 Information Evening Thursday 15 th January 2026 Thursday 5 th February 2026

	Wadham School Awards Evening
	Wednesday 8 th July 2026



How we will communicate with you

Your child will receive a report from each teacher in the windows identified

Each report will indicate how they are developing their learning attributes, the target and current pathways at KS3 or target grades and predicted grades at KS4.

We will send a report of your child's progress at the following times throughout the year. This is part of the on-going communication between staff and parents / carers.

Please see the table below to indicate when the reports are expected to arrive home.

Year	Mid-Year Report	End of year Report
7	Monday 20 th April 2026	Monday 22 nd June 2026
8	Monday 24 th November 2025	Monday 22 nd June 2026
9	Monday 9 th February 2026	Monday 22 nd June 2026
10	Monday 26 th January 2026	Monday 6 th July 2026
11	Monday 15 th December 2025	Monday 23 rd March 2026



How you can communicate with us

Our aim is that communication is not something that happens once or twice a year at these events but is a free-flowing dialogue between home and school.

We have listened to information fed back from surveys and contact with you and have made the changes in this document to help make communication clearer.

Please view the information below to help you decide on who best to contact.

We aim to acknowledge your email question within 24 working hours and provide you with a timescale with which a full answer will be given. Although many colleagues will be engaged in teaching during the day, we will endeavour to respond to your email within this timescale. Please try to give as much information as possible, including your child's name and tutor group in any email.

Arbor

Management of Information System - Arbor



This system gives pinpoint insights for staff to be able to support your child.

Communication will be via the Arbor Parent Portal which is an online platform.

You will be able to communicate with school using this platform to alert us to absences, look at achievement and behaviour information and much more.

If you would like to talk to us then please follow the ways to communicate below, thank you.

We are introducing 3 ways to communicate with us.

Please have a look at the information below and decide which route is the best one to have any questions answered or information given.



1. Academic Progress

If you have a query regarding your child's **academic** progress, then please contact the relevant Head of Department by email, you will find their contact details below:

Subject	Head of Department / Subject	Email Address
English	Ms Anneka Hartley	AHartley@wadhamschool.co.uk
Mathematics	Mrs Vicky Richardson	VRichardson@wadhamschool.co.uk
Science	Mrs Louisa Ridgley	LRidgley@wadhamschool.co.uk
Beliefs and World Views	Mr Jonathan Broom	JBroom@wadhamschool.co.uk
Design & Technology	Ms Claire Vickery	CVickery@wadhamschool.co.uk
Food	Mrs Kate Hodge	KHodge@wadhamschool.co.uk
Geography	Mr Charlie Straker-Nesbit	CStraker-Nesbit@wadhamschool.co.uk
History	Mr Nolan Cassidy	NCassidy@wadhamschool.co.uk
Languages	Miss Annabel Whitcombe	AWhitcombe@wadhamschool.co.uk
Performing Arts	Miss Jenna Middleton	JMiddleton@wadhamschool.co.uk
Personal Development	Mrs Lucy Martin	LMartin@wadhamschool.co.uk
PE	Mr Craig Owen	COwen@wadhamschool.co.uk



2. The Tutor

If you would like to pass information on or have a general question, then please email the tutor. They see your child daily and have the closest grip on how your young person is progressing outside of the academic platform.

You will find a list of the tutors on the next page, please decide whether the information requires to be sent to the Head of Year or just the tutor.



3. Pastoral Concern / Information

If you have a query or would like to contact us regarding a **pastoral** nature, then please email your child's Head of Year **copying** the Tutor in so that we can work out the best way to support your child.

Their email addresses are below, and I have also let you know who the Assistant Head of Year is, as they may reply for the Head of Year.

Year Group	Head of Year	Assistant Head of Year	Email address
7	Mrs Jo Osborne	Mrs Laura Andrews	Classof2030@wadhamschool.co.uk
8	Mr Dan Quick	Mrs Emma Harwood	Classof2029@wadhamschool.co.uk
9	Mr Colin Jackson	Mrs Dee Martin	Classof2028@wadhamschool.co.uk
10	Mr Keith Allington	Mrs Sarah Barrett	Classof2027@wadhamschool.co.uk
11	Mrs Sian Gray	Mrs Elaine Mee	Classof2026@wadhamschool.co.uk

If you have a safeguarding concern, please do not wait until the next day but email keepsafe@wadhamschool.co.uk and Mrs Sarah Coombe our Designated Safeguarding Lead or one of the team will pick it up.

List of the Tutor groups, tutors and their email addresses

Tutor Group	Tutor's Name	Tutor's Email Address
7CKO	Mr Craig Owen	COwen@wadhamschool.co.uk
7ELC	Mrs Emma Chubb	EChubb@wadhamschool.co.uk
7HXX	Miss Harriet Kelly	HKelly@wadhamschool.co.uk
7KLW	Mrs Keri Wright	KWright@wadhamschool.co.uk
7KRH	Mrs Katherine Higgins	KHiggins@wadhamschool.co.uk
7LXR	Mrs Louisa Ridgley	LRidgley@wadhamschool.co.uk
8CEP	Mrs Cam Pawling	CPawling@wadhamschool.co.uk
8HLT	Mrs Hannah Trim	HTrim@wadhamschool.co.uk
8SMW	Mrs Suzi Waker	SWaker@wadhamschool.co.uk
8JML	Mrs Jamie Lemon	JLemon@wadhamschool.co.uk
8NPC	Mr Nolan Cassidy	NCassidy@wadhamschool.co.uk
8SDH	Mr Sean Huggett	SHuggett@wadhamschool.co.uk
9NJT	Mr Jon Margetts	JMargetts@wadhamschool.co.uk
9JJC	Miss Josie Cross	JCross@wadhamschool.co.uk
9SAW	Miss Scarlett Wells	Swells@wadhamschool.co.uk
9JDB	Mr Jonathan Broom	JBroom@wadhamschool.co.uk
9RPP	Mr Ron Phelan	RPhelan@wadhamschool.co.uk
9WLD	Mr William Date	WDate@wadhamschool.co.uk
10AMW	Miss Annabel Whitcombe	AWhitcombe@wadhamschool.co.uk
10KEH	Mrs Kate Hodge	KHodge@wadhamschool.co.uk
10LJM	Mrs Laura Manning	LManning@wadhamschool.co.uk
10PGH	Mr Peter Hopwood	PHopwood@wadhamschool.co.uk
10RJG	Mrs Rose Goddard	RGoddard@wadhamschool.co.uk
10SLG	Mrs Samie Gosney	SGosney@wadhamschool.co.uk
11CLV	Ms Claire Vickery	CVickery@wadhamschool.co.uk
11CMC	Miss Charlotte Coombs	CCoombs@wadhamschool.co.uk
11CSN	Mr Charlie Straker-Nesbit	CStraker-Nesbit@wadhamschool.co.uk
11JAC	Mr Jake Cox	JCox@wadhamschool.co.uk
11JMM	Miss Jenna Middleton	JMiddleton@wadhamschool.co.uk
11KJG	Mr Kevin Gillingham	KGillingham@wadhamschool.co.uk
AP / Pathway	Mrs Rebecca Curtis	RCurtis@wadhamschool.co.uk

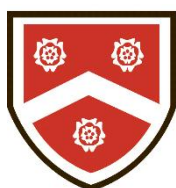


School Leadership

If you would like to contact us regarding the operational management of the school, please contact the Senior Leadership Team using their areas of responsibility to help you direct your question.

Senior Leader	Responsibility	Email address
Mr Richard Burgas	Headteacher	RBurgas@wadhamschool.co.uk
Mrs Sarah Coombe	Deputy Headteacher Inclusion & Safeguarding DSL	SCoombe@wadhamschool.co.uk
Mr Simon White	Deputy Headteacher Curriculum & Outcomes	SWhite@wadhamschool.co.uk
Miss Alexandra Davidson	Assistant Headteacher SENCO	ADavidson@wadhamschool.co.uk
Mrs Nicola Finch	Assistant Headteacher Pastoral Development DDSL	NFinch@wadhamschool.co.uk
Mrs Sarah Hutter	Assistant Headteacher Teaching and Learning	SHutter@wadhamschool.co.uk
Mr Simon O’Nions	Assistant Headteacher Assessment, Reporting, and IT systems	SONions@wadhamschool.co.uk

Note: Your query may be passed to the most appropriate colleague so a timely response can be given.



School Office

The school office is available to answer your immediate questions and can help direct you to the right person to respond. They can be contacted on 01460 270123, please note that calls are monitored and recorded.

Please be aware that abusive language and / or an aggressive tone will not be tolerated. Calls of this nature will be terminated, and the information passed on to a member of Senior Team. Please also note that all calls are recorded.

We hope that you find this document useful. We are constantly looking to improve our communication and if there is anything that you feel is missing, please contact sonions@wadhamschool.co.uk