



# Wadham School

A Church of England Community School

*"Life in all its fullness" John 10:10*



Friday 26th May

Dear Primary Schools,

## **RE: Years 3/4 Kwik Cricket Festival, Thursday 8<sup>th</sup> June 1.15pm-3.30pm**

We are very much looking forward to welcoming you to Wadham School for the Kwik Cricket Festival on Thursday 8<sup>th</sup> June. Included in this letter is key information to ensure an enjoyable and safe visit. Please read it carefully and do not hesitate to contact me on the email address below should you have any questions. Please find attached a copy of our safeguarding policy which must be adhered to at all times whilst on our school site.

Please arrive at 1.15 pm with your pupils changed and ready to play. The tournament will start at 1.30pm. Upon arrival, please can your trip leader sign in at the Main Reception. Wadham Student Ambassadors will then guide your party to the school field. Please bring an additional copy of your trip register which should be handed to me on arrival, this can be returned at the end of the festival on request.

Shelter/shade on the field will be limited. Please ensure your pupils bring a drink, sunhats and wear sunscreen as appropriate.

Throughout your visit you will have access to the field and toilets for pupils and visiting staff will be provided in the sports centre. All other areas of the site should be considered out of bounds.

Throughout your visit, your pupils will remain your responsibility. Please ensure you plan for adequate staffing and any potential medical/first aid needs for your pupils in accordance with your own policies and risk assessments. In the unlikely event of a fire bell during your visit, we will all move to the pavilion at the top end of the field and wait for further instructions.

Due to site restrictions and significant building works making parking extremely limited, please advise parents/carers that sadly we will be unable to accommodate spectators on this occasion.

Several Wadham students will be volunteering to umpire on the day, many for the first time. Please encourage your pupils to respect their decisions to ensure an enjoyable event for everyone involved. Once again, I would like to take this opportunity to thank Rob Treacher for his leading role in organising the event.

Yours sincerely

Craig Owen  
Head of PE  
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